MARS VTC User Training

- Computer Category and Business Rule Review Tasks -

LtCol Hank Costa

USMCHQ C4

Purpose

- Training Purpose
  - Define the Computer Category Review Task
  - Define the Business Rule Review Task
  - Present Detailed User Level Instruction for the Computer Category Review
  - Present Detailed User Level Instruction for the Business Rule Review

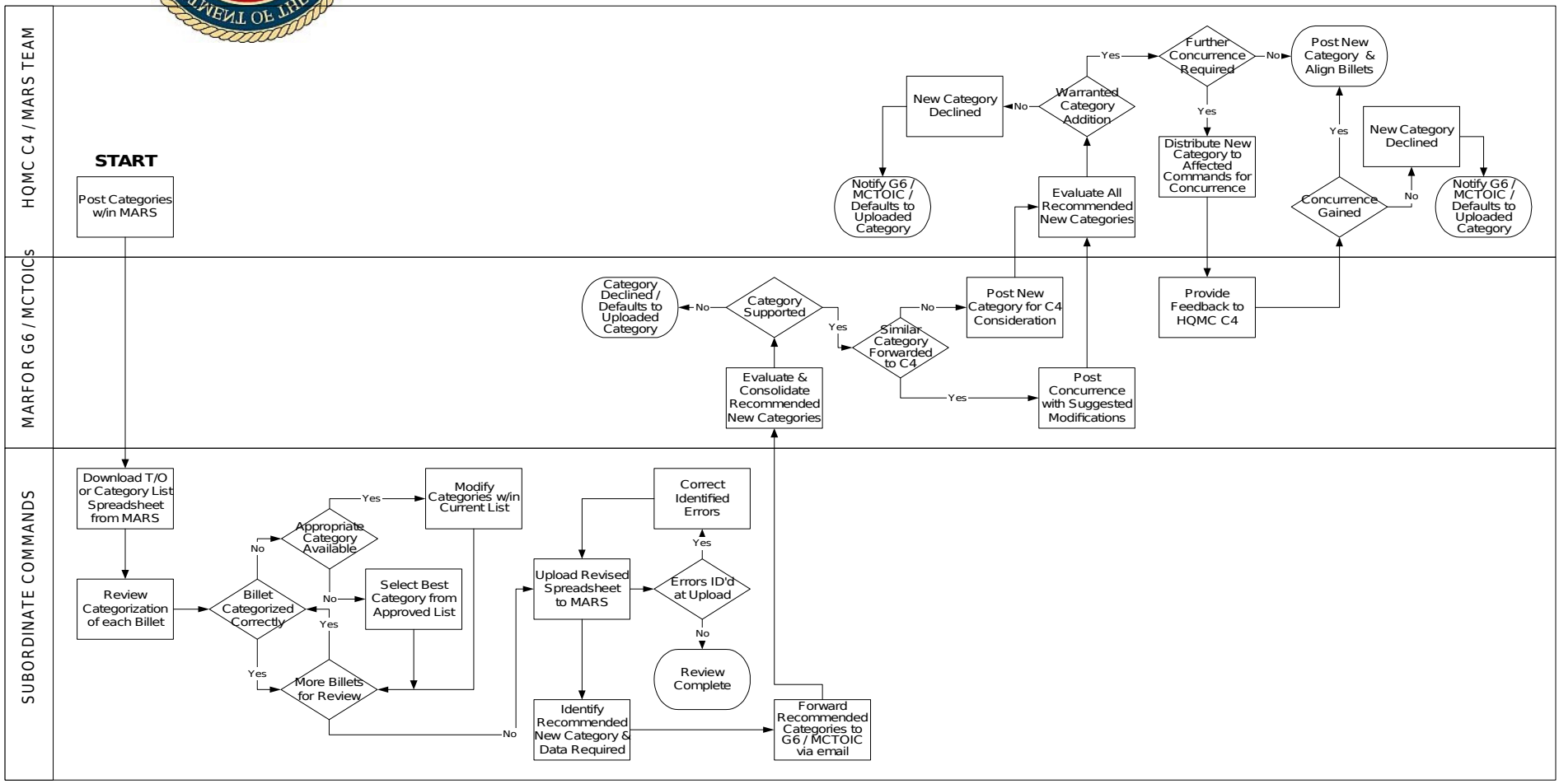
Computer Category Review Overview

- Computer Classification Category
  - Billets Aligned to Computer Classification Categories (See Attached)
    - 25 Functional Areas (e.g., Logistics, Operations, etc.)
    - Currently 339 Categories (e.g., Supply Clerk, OPS Chief, etc.)
  - Field Review of Billet Category Alignment
    - Realign Categorizes to Current Categories If Necessary
    - Recommend New Categories Based on Unique IT Requirements Where Necessary

Business Rules Review Overview

- Current Business Rules
  - NMCI Assets Allocated Based on Computer Category, Rank, and Billet Within MARS Database
  - Rules Designed for MC Wide Application
    - Database Automatically Adjusts Allocated Assets to OCONUS CLINS Where Necessary
    - Adjustments to Allocated Assets for Deployable Billets Is Currently Under Review and Will Be Incorporated Prior to Release of Business Rules for Field Review
  - Field to Review Business Rules As They Apply to Command and Recommend Changes to Support Automation Requirements

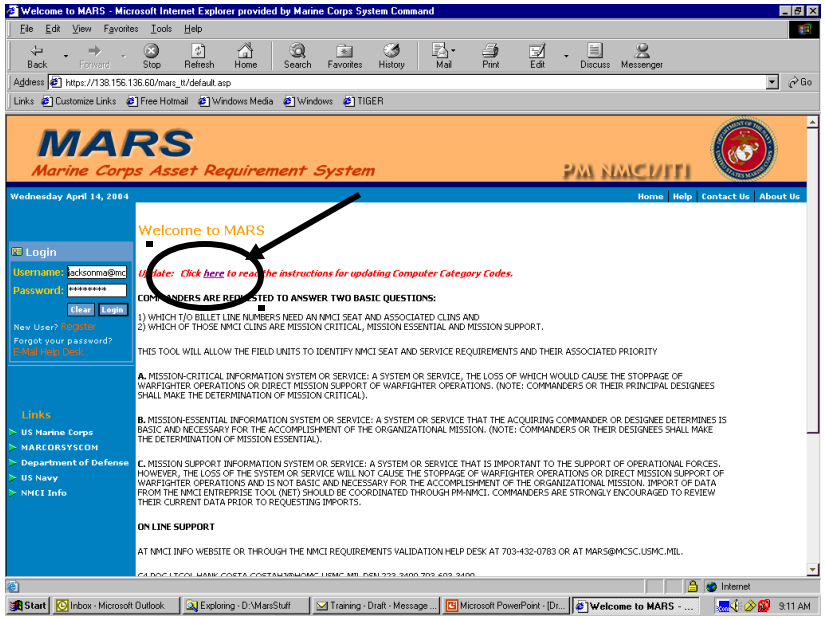
Category Review Process

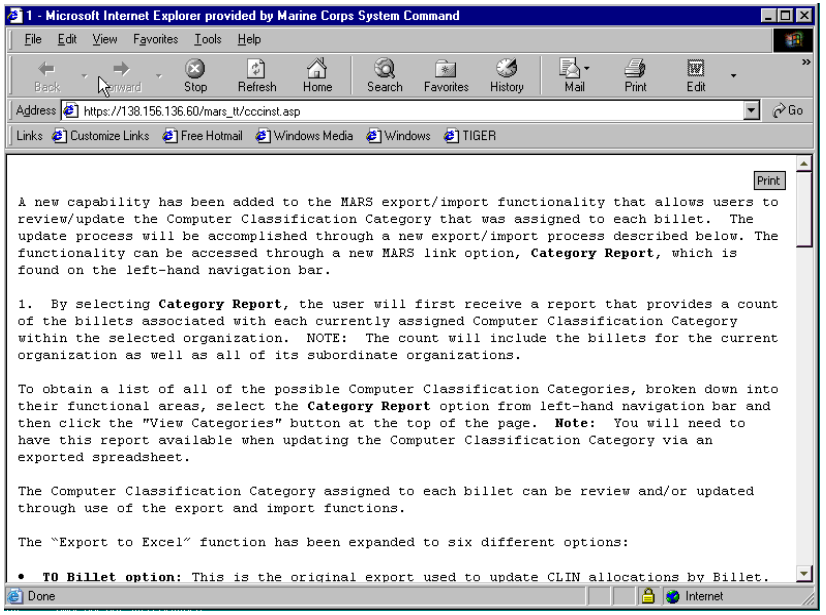


Category Review

- Category Review
  - Instructions Link
  - View Categories
  - Downloading Spreadsheets
  - Updating Spreadsheets
  - Uploading Spreadsheets

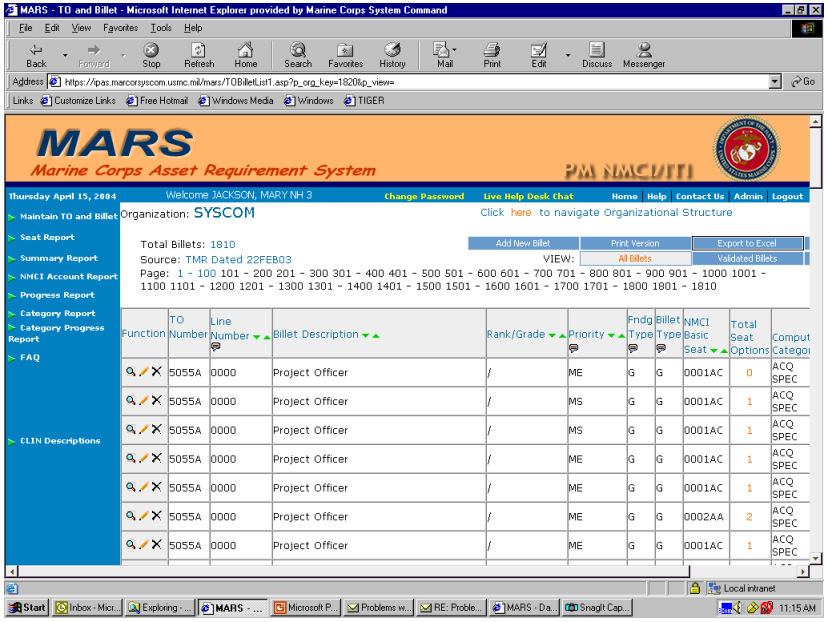
Category Review Instruction Link

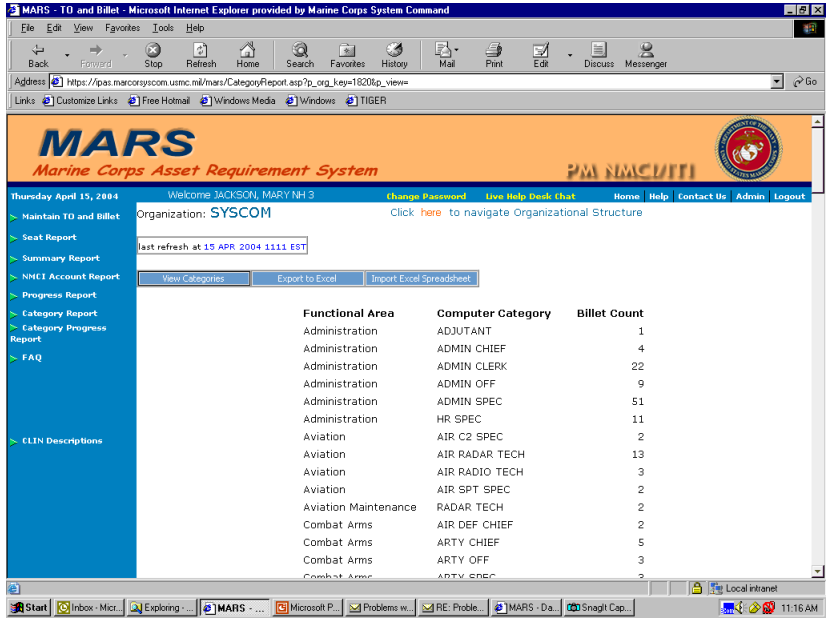



1 - Microsoft Internet Explorer provided by Marine Corps System Command
Print
A new capability has been added to the MARS export/import functionality that allows users to review/update the Computer Classification Category that was assigned to each billet. The update process will be accomplished through a new export/import process described below. The functionality can be accessed through a new MARS link option, Category Report, which is found on the left-hand navigation bar.
1. By selecting Category Report, the user will first receive a report that provides a count of the billets associated with each currently assigned Computer Classification Category within the selected organization. NOTE: The count will include the billets for the current organization as well as all of its subordinate organizations.
To obtain a list of all of the possible Computer Classification Categories, broken down into their functional areas, select the Category Report option from left-hand navigation bar and then click the "View Categories" button at the top of the page. Note: You will need to have this report available when updating the Computer Classification Category via an exported spreadsheet.
The Computer Classification Category assigned to each billet can be review and/or updated through use of the export and import functions.
The "Export to Excel" function has been expanded to six different options:
• TO Billet option: This is the original export used to update CLIN allocations by Billet.

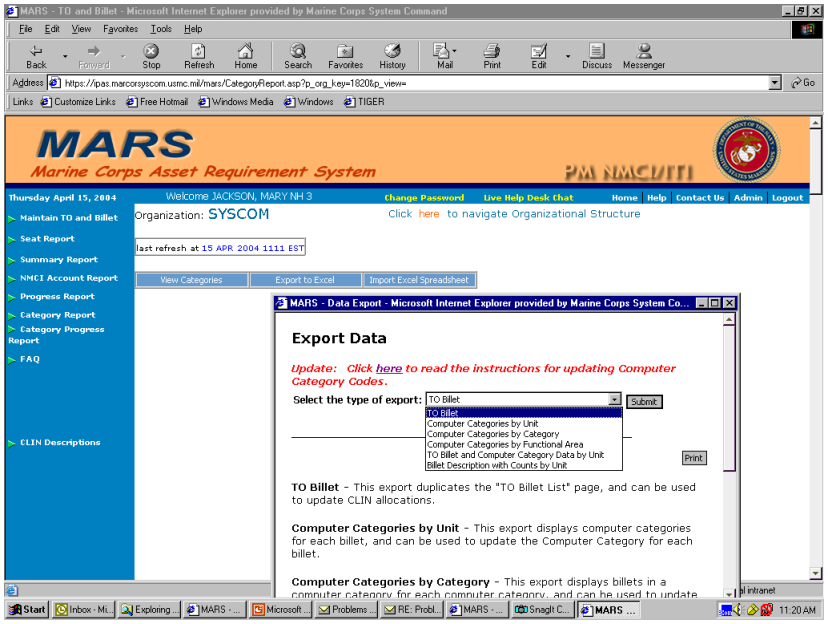
https://ipas.marcorsyscom.usmc.mil/mars

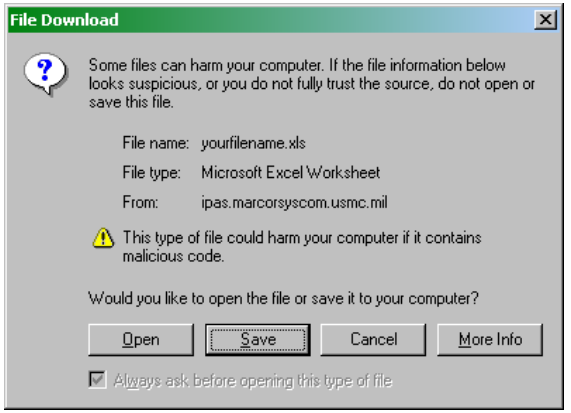
View Categories Function

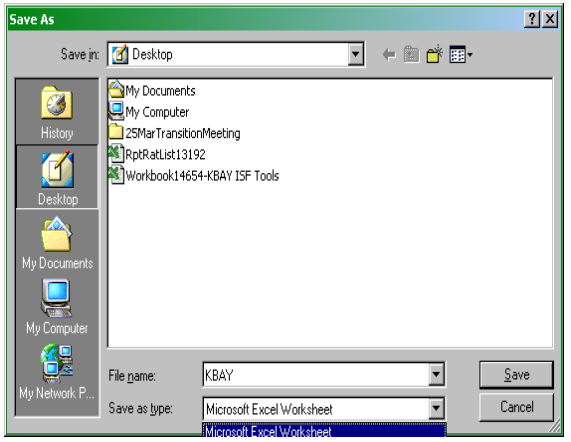

MARS - TO and Billet - Microsoft Internet Explorer provided by Marine Corps System Command
MARS
Marine Corps Asset Requirement System
PM NMCI/ITI
Thursday April 15, 2004
Welcome JACKSON, MARY NH 3
Change Password
Live Help Desk Chat
Home
Help
Contact Us
Admin
Logout
Maintain TO and Billet
Seat Report
Summary Report
NMCI Account Report
Progress Report
Category Report
Category Progress Report
FAQ
CLIN Descriptions
Organization: SYSCOM
Click here to navigate Organizational Structure
Total Billets: 1810
Source: TMR Dated 22FEB03
Page: 1 - 100 101 - 200 201 - 300 301 - 400 401 - 500 501 - 600 601 - 700 701 - 800 801 - 900 901 - 1000 1001 - 1100 1101 - 1200 1201 - 1300 1301 - 1400 1401 - 1500 1501 - 1600 1601 - 1700 1701 - 1800 1801 - 1810
Add New Billet
Print Version
Export to Excel
VIEW:
All Billets
Validated Billets
Function
TO Number
Line Number
Billet Description
Rank/Grade
Priority
Fndg Type
Billet Type
NMCI Basic Seat
Total Seat Options
Computer Category
5055A 0000 Project Officer / ME G G 0001AC 0 ACQ SPEC
5055A 0000 Project Officer / MS G G 0001AC 1 ACQ SPEC
5055A 0000 Project Officer / MS G G 0001AC 1 ACQ SPEC
5055A 0000 Project Officer / ME G G 0001AC 1 ACQ SPEC
5055A 0000 Project Officer / ME G G 0001AC 1 ACQ SPEC
5055A 0000 Project Officer / ME G G 0002AA 2 ACQ SPEC
5055A 0000 Project Officer / ME G G 0001AC 1 ACQ SPEC



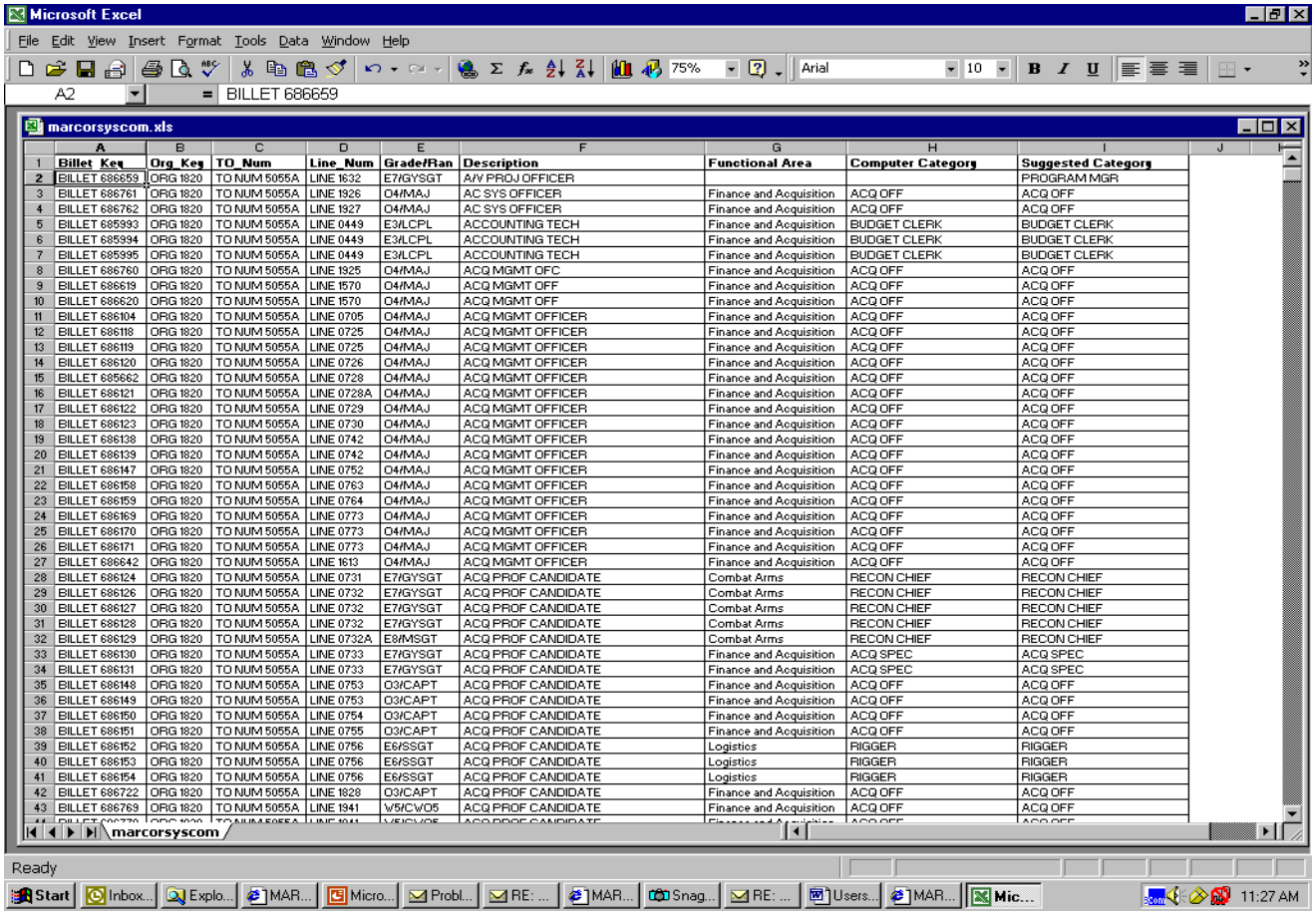
Downloading Spreadsheets


MARS - TO and Billet - Microsoft Internet Explorer provided by Marine Corps System Command
MARS
Marine Corps Asset Requirement System
PM NMCI/ITI
Thursday April 15, 2004
Welcome JACKSON, MARY NH 3
Change Password
Live Help Desk Chat
Home
Help
Contact Us
Admin
Logout
Maintain TO and Billet
Seat Report
Summary Report
NMCI Account Report
Progress Report
Category Report
Category Progress Report
FAQ
CLIN Descriptions
Organization: SYSCOM
Click here to navigate Organizational Structure
last refresh at 15 APR 2004 1111 EST
View Categories
Export to Excel
Import Excel Spreadsheet
MARS - Data Export - Microsoft Internet Explorer provided by Marine Corps System Co...
Export Data
Update: Click here to read the instructions for updating Computer Category Codes.
Select the type of export:
TO Billet
Submit
TO Billet
Computer Categories by Unit
Computer Categories by Category
Computer Categories by Functional Area
TO Billet and Computer Category Data by Unit
Billet Description with Counts by Unit
Print
TO Billet - This export duplicates the "TO Billet List" page, and can be used to update CLIN allocations.
Computer Categories by Unit - This export displays computer categories for each billet, and can be used to update the Computer Category for each billet.
Computer Categories by Category - This export displays billets in a


File Download
Some files can harm your computer. If the file information below looks suspicious, or you do not fully trust the source, do not open or save this file.
File name: yourfilename.xls
File type: Microsoft Excel Worksheet
From: ipas.marcorsyscom.usmc.mil
This type of file could harm your computer if it contains malicious code.
Would you like to open the file or save it to your computer?
Open
Save
Cancel
More Info
Always ask before opening this type of file

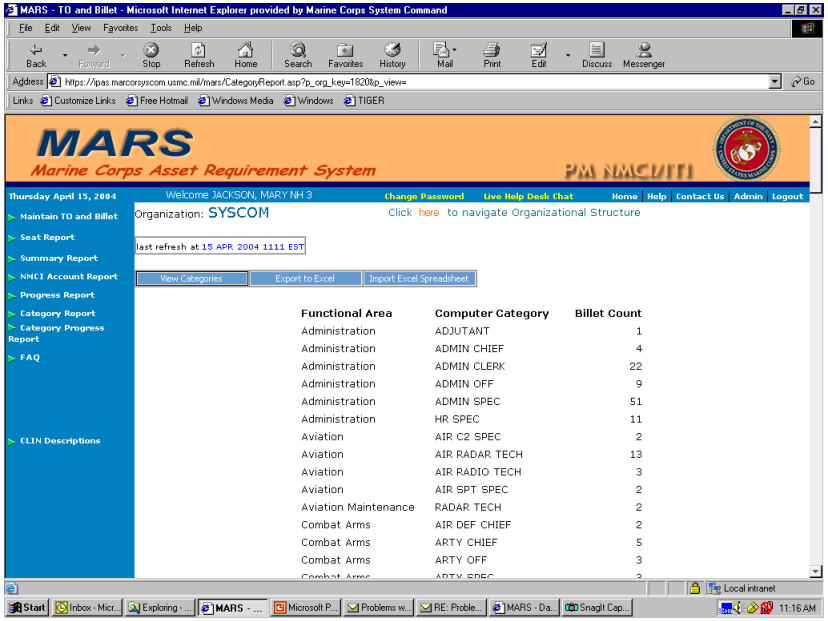


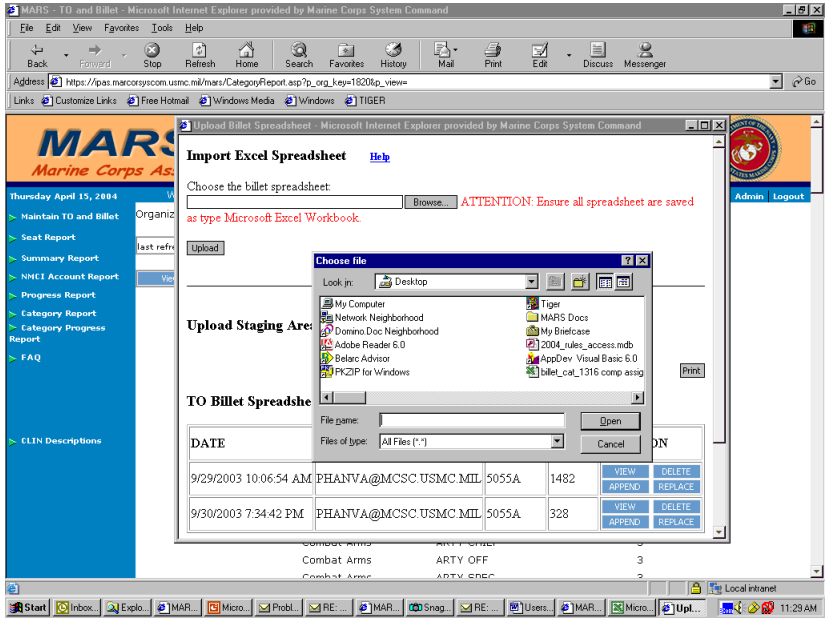
Updating Spreadsheets


Microsoft Excel
File Edit View Insert Format Tools Data Window Help
A2 = BILLET 686659
marcorsyscom.xls
marcorsyscom
Ready
Start Inbox... Explo... MAR... Micro... Probl... RE: ... MAR... Snag... RE: ... Users... MAR... Mic... 11:27 AM

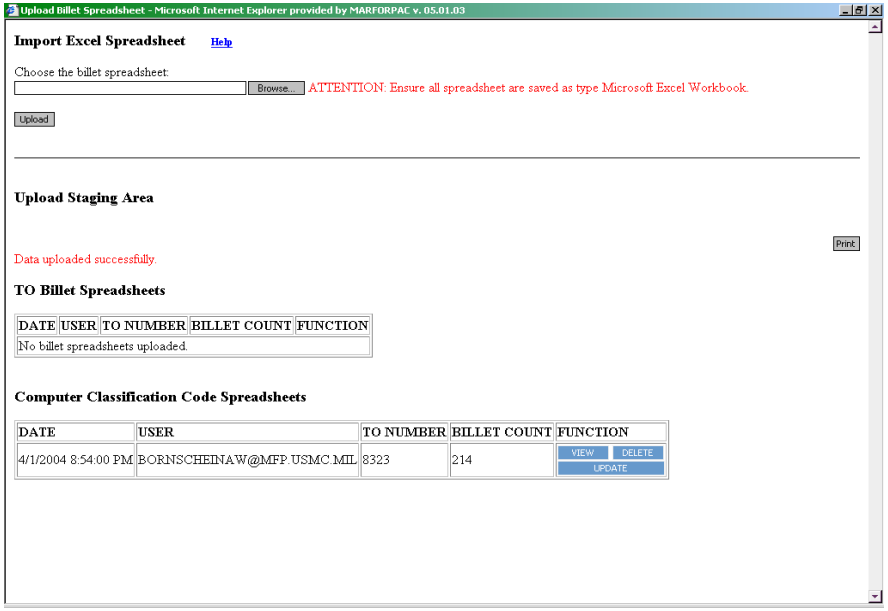
	A	B	C	D	E	F	G	H	I	J
1	Billet_Key	Org_Key	TO_Num	Line_Num	Grade/Ran	Description	Functional Area	Computer Category	Suggested Category	
2	BILLET 686659	ORG 1820	TO NUM 5055A	LINE 1632	E7/GYSGT	A/V PROJ OFFICER			PROGRAM MGR	
3	BILLET 686761	ORG 1820	TO NUM 5055A	LINE 1926	O4/MAJ	AC SYS OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
4	BILLET 686762	ORG 1820	TO NUM 5055A	LINE 1927	O4/MAJ	AC SYS OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
5	BILLET 685993	ORG 1820	TO NUM 5055A	LINE 0449	E3/LCPL	ACCOUNTING TECH	Finance and Acquisition	BUDGET CLERK	BUDGET CLERK	
6	BILLET 685994	ORG 1820	TO NUM 5055A	LINE 0449	E3/LCPL	ACCOUNTING TECH	Finance and Acquisition	BUDGET CLERK	BUDGET CLERK	
7	BILLET 685995	ORG 1820	TO NUM 5055A	LINE 0449	E3/LCPL	ACCOUNTING TECH	Finance and Acquisition	BUDGET CLERK	BUDGET CLERK	
8	BILLET 686760	ORG 1820	TO NUM 5055A	LINE 1925	O4/MAJ	ACQ MGMT OFC	Finance and Acquisition	ACQ OFF	ACQ OFF	
9	BILLET 686619	ORG 1820	TO NUM 5055A	LINE 1570	O4/MAJ	ACQ MGMT OFF	Finance and Acquisition	ACQ OFF	ACQ OFF	
10	BILLET 686620	ORG 1820	TO NUM 5055A	LINE 1570	O4/MAJ	ACQ MGMT OFF	Finance and Acquisition	ACQ OFF	ACQ OFF	
11	BILLET 686104	ORG 1820	TO NUM 5055A	LINE 0705	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
12	BILLET 686118	ORG 1820	TO NUM 5055A	LINE 0725	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
13	BILLET 686119	ORG 1820	TO NUM 5055A	LINE 0725	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
14	BILLET 686120	ORG 1820	TO NUM 5055A	LINE 0726	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
15	BILLET 685662	ORG 1820	TO NUM 5055A	LINE 0728	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
16	BILLET 686121	ORG 1820	TO NUM 5055A	LINE 0728A	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
17	BILLET 686122	ORG 1820	TO NUM 5055A	LINE 0729	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
18	BILLET 686123	ORG 1820	TO NUM 5055A	LINE 0730	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
19	BILLET 686138	ORG 1820	TO NUM 5055A	LINE 0742	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
20	BILLET 686139	ORG 1820	TO NUM 5055A	LINE 0742	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
21	BILLET 686147	ORG 1820	TO NUM 5055A	LINE 0752	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
22	BILLET 686158	ORG 1820	TO NUM 5055A	LINE 0763	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
23	BILLET 686159	ORG 1820	TO NUM 5055A	LINE 0764	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
24	BILLET 686169	ORG 1820	TO NUM 5055A	LINE 0773	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
25	BILLET 686170	ORG 1820	TO NUM 5055A	LINE 0773	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
26	BILLET 686171	ORG 1820	TO NUM 5055A	LINE 0773	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
27	BILLET 686642	ORG 1820	TO NUM 5055A	LINE 1613	O4/MAJ	ACQ MGMT OFFICER	Finance and Acquisition	ACQ OFF	ACQ OFF	
28	BILLET 686124	ORG 1820	TO NUM 5055A	LINE 0731	E7/GYSGT	ACQ PROF CANDIDATE	Combat Arms	RECON CHIEF	RECON CHIEF	
29	BILLET 686126	ORG 1820	TO NUM 5055A	LINE 0732	E7/GYSGT	ACQ PROF CANDIDATE	Combat Arms	RECON CHIEF	RECON CHIEF	
30	BILLET 686127	ORG 1820	TO NUM 5055A	LINE 0732	E7/GYSGT	ACQ PROF CANDIDATE	Combat Arms	RECON CHIEF	RECON CHIEF	
31	BILLET 686128	ORG 1820	TO NUM 5055A	LINE 0732	E7/GYSGT	ACQ PROF CANDIDATE	Combat Arms	RECON CHIEF	RECON CHIEF	
32	BILLET 686129	ORG 1820	TO NUM 5055A	LINE 0732A	E8/MSGT	ACQ PROF CANDIDATE	Combat Arms	RECON CHIEF	RECON CHIEF	
33	BILLET 686130	ORG 1820	TO NUM 5055A	LINE 0733	E7/GYSGT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ SPEC	ACQ SPEC	
34	BILLET 686131	ORG 1820	TO NUM 5055A	LINE 0733	E7/GYSGT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ SPEC	ACQ SPEC	
35	BILLET 686148	ORG 1820	TO NUM 5055A	LINE 0753	O3/CAPT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ OFF	ACQ OFF	
36	BILLET 686149	ORG 1820	TO NUM 5055A	LINE 0753	O3/CAPT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ OFF	ACQ OFF	
37	BILLET 686150	ORG 1820	TO NUM 5055A	LINE 0754	O3/CAPT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ OFF	ACQ OFF	
38	BILLET 686151	ORG 1820	TO NUM 5055A	LINE 0755	O3/CAPT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ OFF	ACQ OFF	
39	BILLET 686152	ORG 1820	TO NUM 5055A	LINE 0756	E6/SSGT	ACQ PROF CANDIDATE	Logistics	RIGGER	RIGGER	
40	BILLET 686153	ORG 1820	TO NUM 5055A	LINE 0756	E6/SSGT	ACQ PROF CANDIDATE	Logistics	RIGGER	RIGGER	
41	BILLET 686154	ORG 1820	TO NUM 5055A	LINE 0756	E6/SSGT	ACQ PROF CANDIDATE	Logistics	RIGGER	RIGGER	
42	BILLET 686722	ORG 1820	TO NUM 5055A	LINE 1828	O3/CAPT	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ OFF	ACQ OFF	
43	BILLET 686769	ORG 1820	TO NUM 5055A	LINE 1941	W5/CWO5	ACQ PROF CANDIDATE	Finance and Acquisition	ACQ OFF	ACQ OFF	

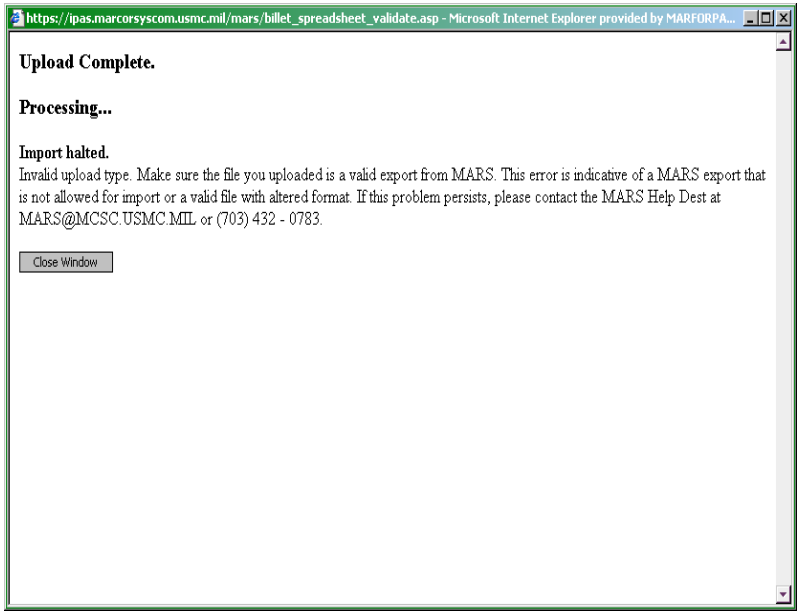
Uploading Spreadsheets





Uploading Spreadsheets (cont)



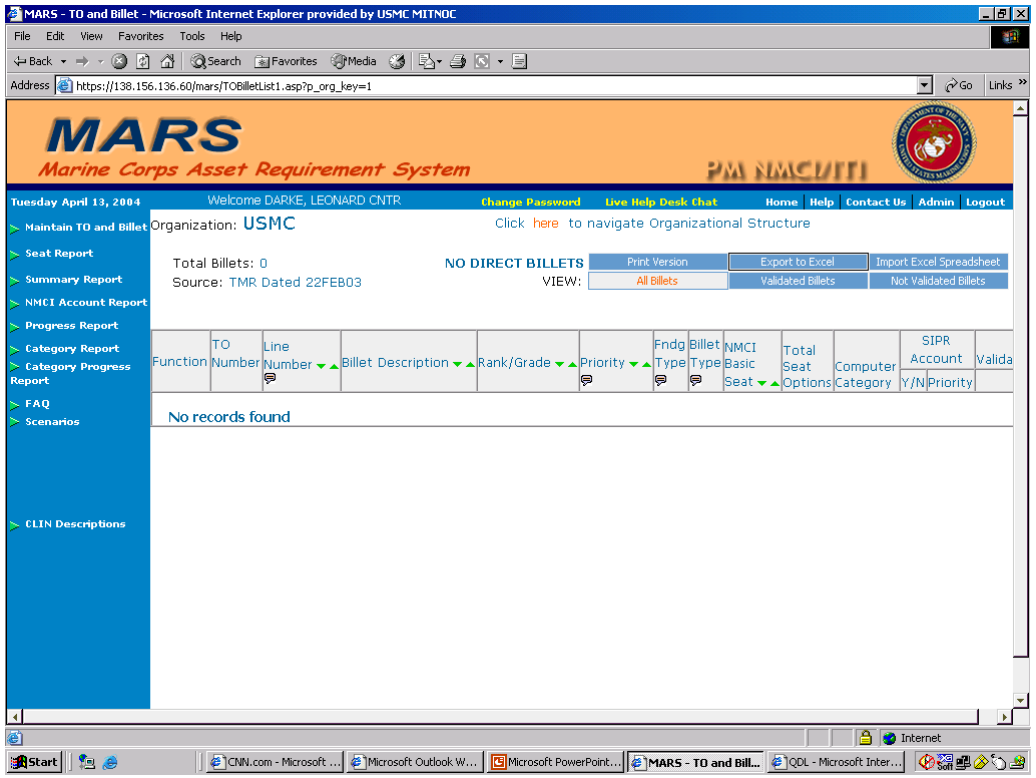

https://ipas.marcorsyscom.usmc.mil/mars/billet_spreadsheet_validate.asp - Microsoft Internet Explorer provided by MARFORPA...
Upload Complete.
Processing...
Import halted.
Invalid upload type. Make sure the file you uploaded is a valid export from MARS. This error is indicative of a MARS export that is not allowed for import or a valid file with altered format. If this problem persists, please contact the MARS Help Dest at MARS@MCSC.USMC.MIL or (703) 432 - 0783.
Close Window

Business Rule Review

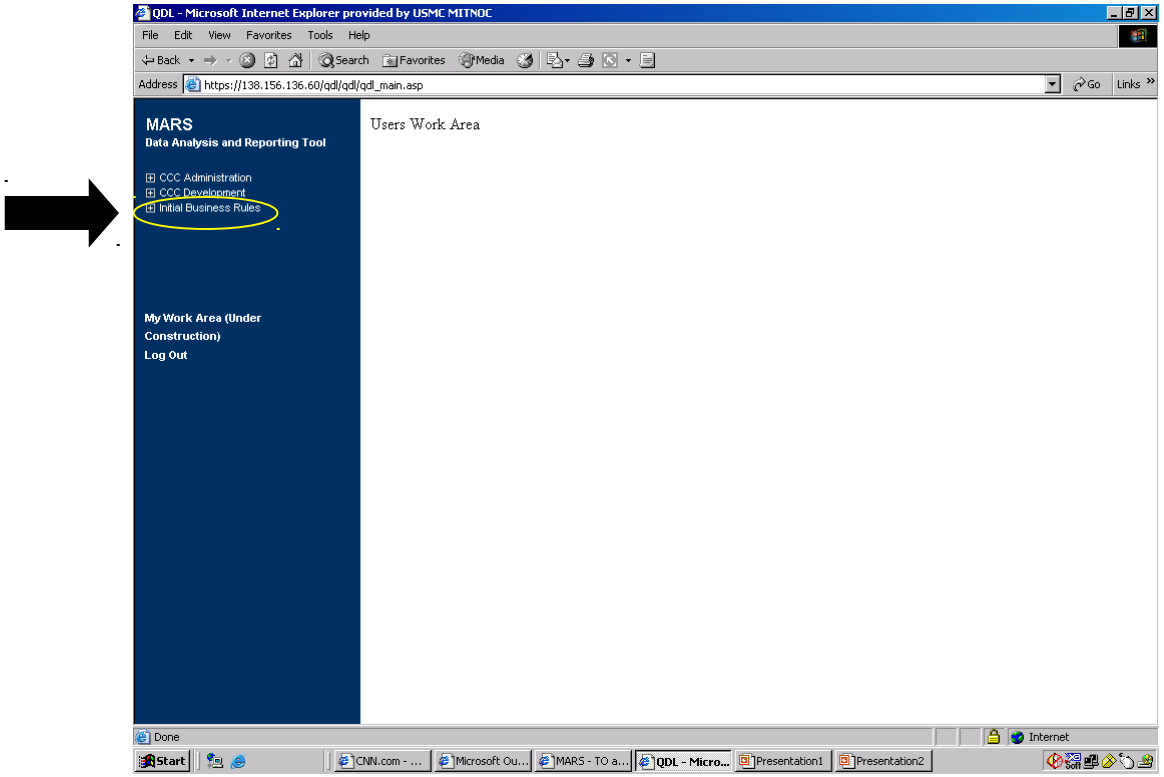
- Business Rule Reports
  - Initial Business Rules Link
  - Combined MARS/Business Rules Report
  - Navigation
  - Sub-Reports

Initial Business Rules Link

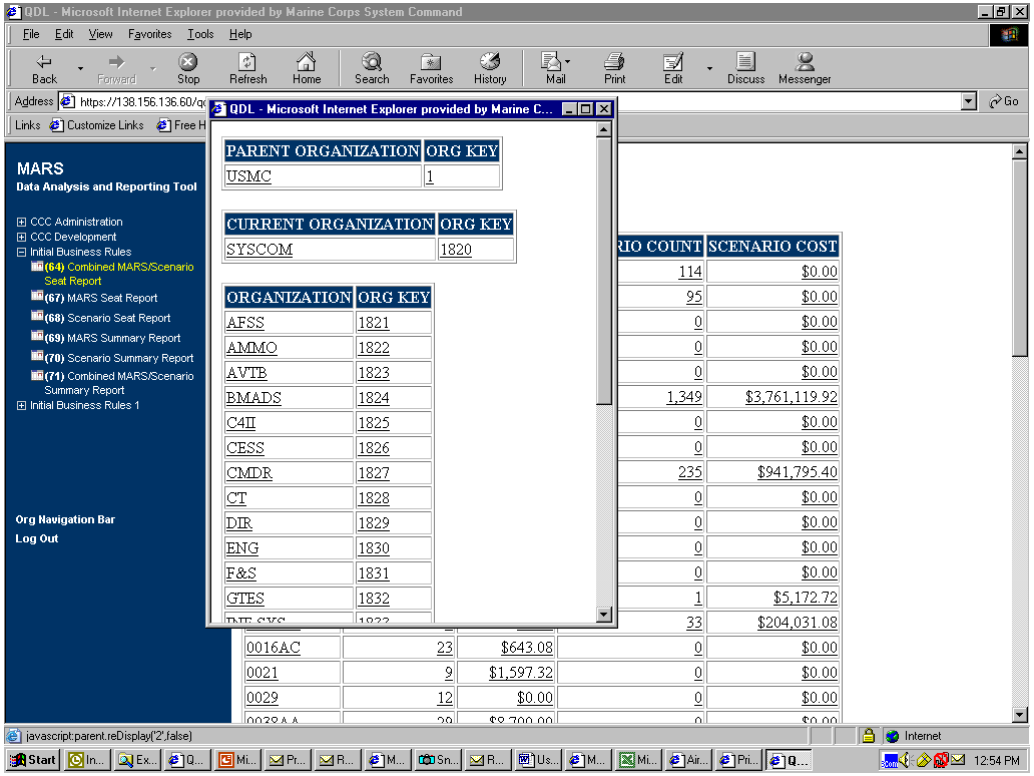
Initial Business Rules Link



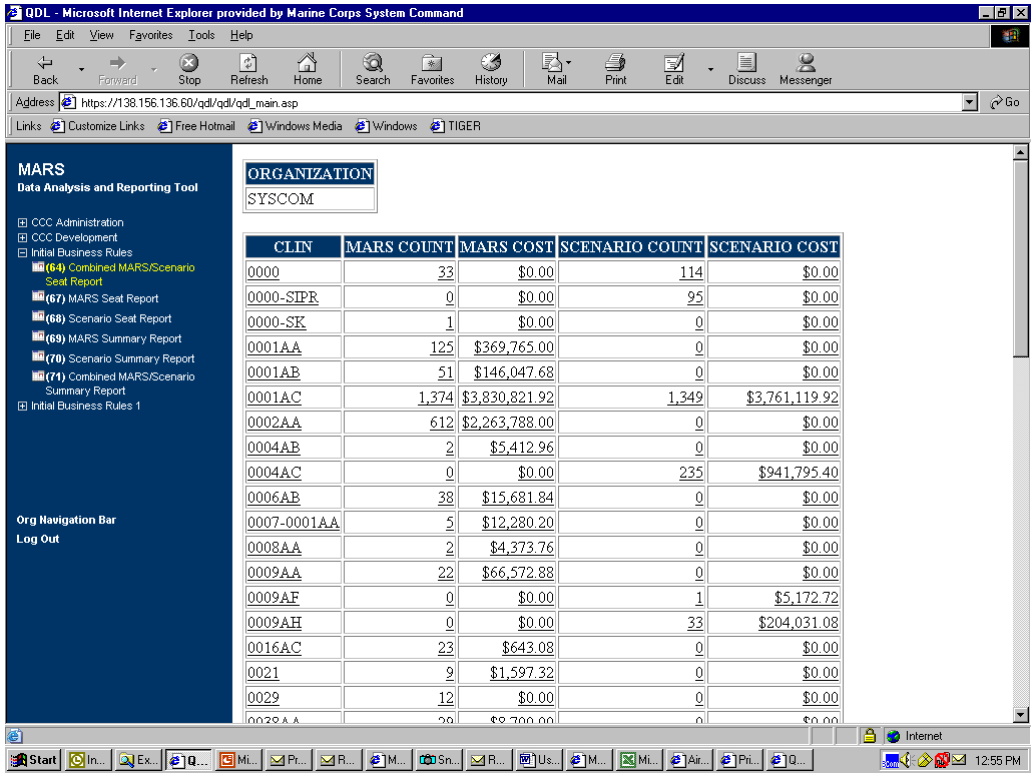
Initial Business Rule Reports



Viewing Initial Business Rules Reports

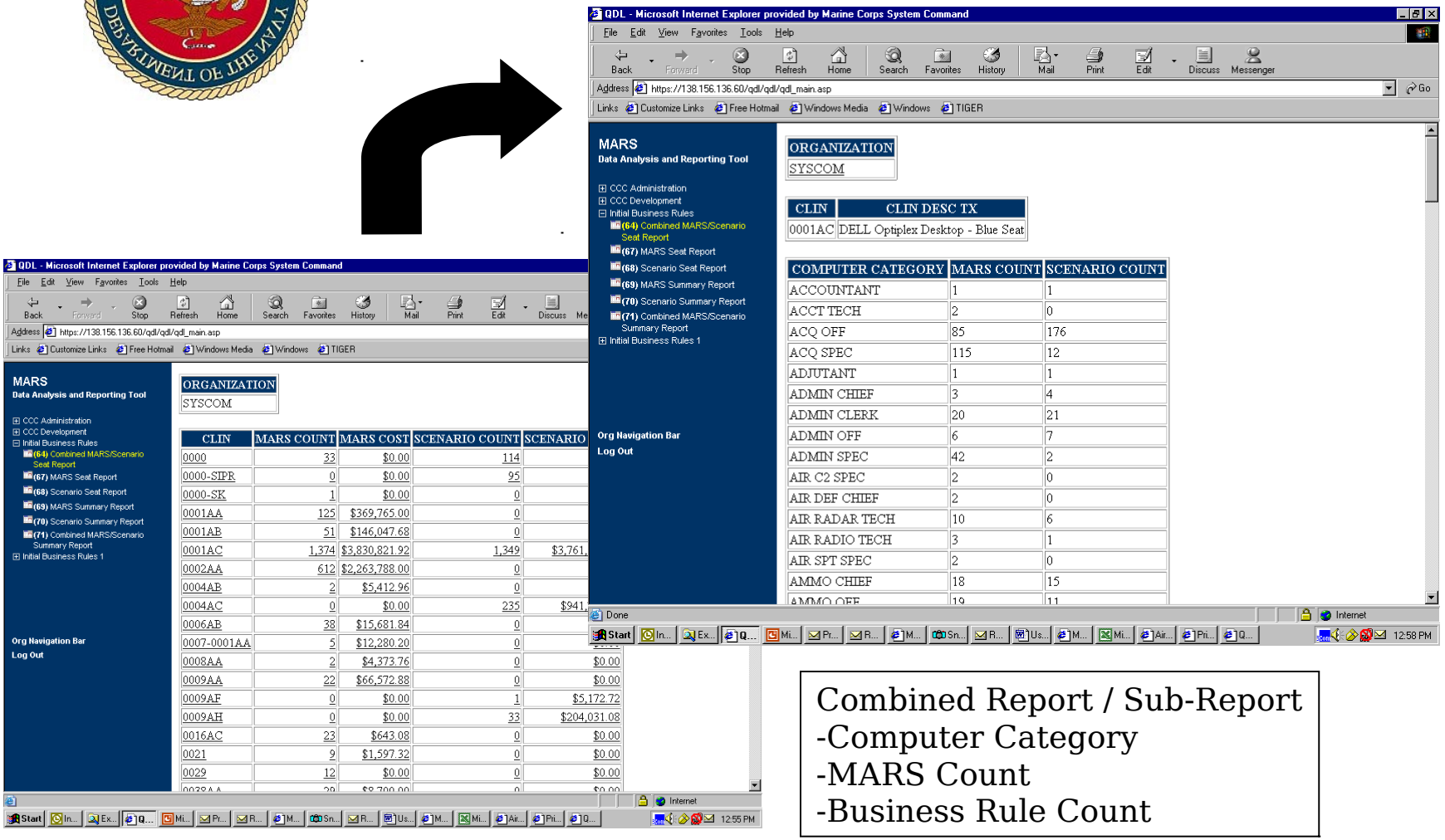


Combined MARS/Business Rules Reports


QDL - Microsoft Internet Explorer provided by Marine Corps System Command
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss Messenger
Address https://138.156.136.60/qdl/qdl_main.asp
Links Customize Links Free Hotmail Windows Media Windows TIGER
MARS
Data Analysis and Reporting Tool
CCC Administration
CCC Development
Initial Business Rules
(64) Combined MARS/Scenario Seat Report
(67) MARS Seat Report
(68) Scenario Seat Report
(69) MARS Summary Report
(70) Scenario Summary Report
(71) Combined MARS/Scenario Summary Report
Initial Business Rules 1
Org Navigation Bar
Log Out
ORGANIZATION
SYSCOM
CLIN | MARS COUNT | MARS COST | SCENARIO COUNT | SCENARIO COST
0000 | 33 | $0.00 | 114 | $0.00
0000-SIPR | 0 | $0.00 | 95 | $0.00
0000-SK | 1 | $0.00 | 0 | $0.00
0001AA | 125 | $369,765.00 | 0 | $0.00
0001AB | 51 | $146,047.68 | 0 | $0.00
0001AC | 1,374 | $3,830,821.92 | 1,349 | $3,761,119.92
0002AA | 612 | $2,263,788.00 | 0 | $0.00
0004AB | 2 | $5,412.96 | 0 | $0.00
0004AC | 0 | $0.00 | 235 | $941,795.40
0006AB | 38 | $15,681.84 | 0 | $0.00
0007-0001AA | 5 | $12,280.20 | 0 | $0.00
0008AA | 2 | $4,373.76 | 0 | $0.00
0009AA | 22 | $66,572.88 | 0 | $0.00
0009AF | 0 | $0.00 | 1 | $5,172.72
0009AH | 0 | $0.00 | 33 | $204,031.08
0016AC | 23 | $643.08 | 0 | $0.00
0021 | 9 | $1,597.32 | 0 | $0.00
0029 | 12 | $0.00 | 0 | $0.00
Internet
Start
12:55 PM

Combined Report
-Organization
-MARS Count
-MARS Cost
-Business Rules Count
-Business Rule Cost
-Navigation Bar (minimized)

Drilling Down in Combined Reports



Combined Report / Sub-Report
-Computer Category
-MARS Count
-Business Rule Count

Way Ahead

- Computer Category Review Task
  - 5 MAY 04 Suspense Date
  - Recommended Additional Categories Implemented May 04
- Business Rule Review Task
  - Initial Business Rules Published NLT 5 MAY 04
  - Initial Feedback Submitted Off-line of MARS Database
  - Recommended Changes Requiring Additional Discussion to Be Resolved During the NMCI Conference JUN 04

Conclusion

- Questions:
- Concerns:
- Feedback: